

REGISTRATION FORM

**24th ANNUAL GENERAL MEETING (AGM) OF KAPRUKA HOLDINGS PLC TO BE HELD AS A
VIRTUAL MEETING VIA ZOOM ON 25TH SEPTEMBER 2026 AT 11.00 AM.**

DETAILS OF SHAREHOLDER

Full name of the principal shareholder :

NIC No./Passport No./Company Reg. No :

CDS Account No. :

Residential address :

Phone :

Email :

Full name of the first joint holder :

NIC No./Passport No. :

Full name of the second joint holder :

NIC No./Passport No. :

In the event, that a proxy holder is appointed by the shareholder, the following details will also be required.

DETAILS OF PROXY HOLDER (ONLY IF A PROXY IS APPOINTED)

Full name of proxy holder :

NIC No./Passport No. of proxy holder :

Phone :

Email :

Participation at the AGM

Please tick the cage below:

I/My proxy holder am/is willing to participate at the AGM

Online

☐

Signature/s
Principal shareholder 1st joint holder 2nd joint holder

Date:

Note: In the case of a company/corporation, the shareholder Registration Form must be signed under its Common Seal which should be affixed and attested in the manner prescribed by its Articles of Association, and in the case the Registration Form is signed by an Attorney, the Power of Attorney must be deposited at No. 74A, 2nd Floor, Advantage building, Dharmapala Mawatha, Colombo 07 or emailed to khplc.cs@kreston.lk

THE REGISTRATION PROCESS TO PARTICIPATE AT THE 24th ANNUAL GENERAL MEETING OF KAPRUKA HOLDINGS PLC VIA THE ONLINE MEETING PLATFORM.

1. As mentioned in the Circular to the Shareholders, the 24th Annual General Meeting will be held as a Virtual Meeting on 25th September 2026 at 11.00 a.m. onwards. Shareholders who wish to participate virtually via the Online Meeting Platform should follow the following procedure in order to register themselves for the AGM.
2. The request to register names for online participation via Online Meeting Platform should be delivered to the Company Secretaries, ***Kreston Corporate Services (Pvt) Ltd, No. 74A, 2nd Floor, Advantage building, Dharmapala Mawatha, Colombo 07, Sri Lanka*** or e-mailed khplc.cs@kreston.lk along with the required registration information as per the **REGISTRATION FORM** at least forty-eight (48) hours before the AGM i.e 11.00 AM on 23rd September 2026
3. The information received from a shareholder pertaining to his/her proxy holder should tally with the information indicated in the duly completed Form of Proxy submitted by the shareholder in order for the meeting link and user credentials to be shared by the Company with the proxy holder.
4. Kapruka Holdings PLC will verify all the registration requests and identification details received with the Shareholders' Register and accept the registration for AGM if it is satisfied with the request and supporting documents. Once the registration is accepted, shareholders will receive an email confirmation acknowledging the registration.
5. The shareholders whose online participation request has been accepted will receive a separate email containing the meeting link and user credentials from Kapruka Holdings PLC, twenty-four (24) hours prior to the commencement of the AGM.
6. If the Shareholder/Proxy Holder intends to join the AGM via a smartphone, it is necessary for him/her to download the **"Zoom Mobile App"** onto his/her smartphone. Similarly, if a shareholder/Proxy holder wishes to attend the AGM via a desktop computer, the link can be opened by downloading the **"Zoom Desktop App"** to the respective desktop computer (Compatible web browser: **Google Chrome**)
7. If any shareholder who is registered for participation via the Online Meeting Platform encounters any difficulty in connecting to the Meeting, they could contact the hotline number 070-2398403 for any assistance required.
8. The Shareholders/Proxy holders are requested to use the web link which will be forwarded by the Company and click on **"AGM Registration"** in order to login to the meeting.
9. Upon clicking on the link forwarded by the Company, Shareholders/Proxy Holders will be redirected to an interface where they will be requested to enter their **first name, last name, email address, re-enter email address, and National Identity Card Number** (The participants are required to enter the correct details as mentioned

in the registration form forwarded to us, where any mismatch will be considered as an unsuccessful login).

10. At this point, all participants are required to click on **Join the Virtual AGM of Kapruka Holdings PLC**.
11. It is recommended to join the Meeting at least fifteen (15) minutes before the start of the AGM. The Online Meeting Platform will be active thirty (30) minutes before the start of the AGM.
12. Once the credentials are inserted, he/she will be directed to the Virtual AGM Zoom Platform.
13. Shareholders/Proxy Holders may use the Q & A tab or the **Hand Raise** () icon appearing on the screen respectively, to submit their questions or concerns in typed format or verbally. The system will allow a popup message to **unmute the microphones and to allow video options**.
14. When declaring the position of a resolution, Chairman will take into account the voting of the Shareholders/ Proxy Holders participating virtually.
15. **60 seconds** will be allocated for Shareholders/ Proxy holders to cast their vote in respect of each resolution.
16. The results will be processed and announced by the Chairman 30 seconds after the end of the time slot allocated for voting.
17. In a situation where Shareholders' voting is required for a poll, the same mechanism will be applicable. This will be moderated by the Chairman of the meeting.
18. It is advised to check the online AGM access at least a day prior and also ensure that your devices have an audible sound system so that you could be a part of the AGM comfortably.